

Subject: Important Information for Grade 12 Families

Dear Grade 12 Parents and Guardians,

Welcome to an exciting and important year for our graduating class of 2027. As we begin the school year here at Windsor Secondary, I would like to share some key information, important dates and expectations to help support your student's success. We look forward to partnering with our parent community to ensure that the Graduating class of 2027 is well resourced and ready for the milestone of Graduation in June.

Key Windsor Staff Supporting Grade 12 Students

Role	Staff Member	Email
Principal / Grade 12 Administrator	Caren Hall	chall@sd44.ca
Grade 12 Counsellor	Mancy So	mso@sd44.ca
CLC 12 Teacher	Connie Misceo	cmisceo@sd44.ca
Grad Sponsor	Krista Wood	kwood@sd44.ca
Grad Sponsor	Ashley Lohnes	alohnes@sd44.ca
Scholarship Lead	Sue Maquignaz	smaquignaz@sd44.ca

Career-Life Connections (CLC 12)

Completing CLC 12 is required for Graduation. At Windsor, CLC 12 is delivered in an online format with Capstone Presentations finishing off the course in May 2027. Ms. Connie Misceo, who teaches here at Windsor, is also the online teacher for this course. Students can access Ms. Misceo in room E209 (careers center) at Windsor daily during tutorial time should they have any questions about their progress through the course. There are computers for students to use in room E209.

The first mandatory CLC 12 meeting for all Grade 12 students will take place on Wednesday, September 23 during tutorial time (8:28 a.m. start) in the MPR. During this session, students will review graduation expectations, the CLC 12 course, review Windsor's Code of Conduct, attendance expectations, scholarship information and important year-long Graduation planning. Following the meeting, Ms. Connie Misceo will share the presentation with all Grade 12 families so you will have access to this information as well. Students should also note that their first online CLC 12 assignment is due Wednesday, September 23. They should already be signed on and working on their first assignment. If they are experiencing difficulty, please see Ms. Misceo during tutorial.

Grade 12 Expectations

As students enter their final year of secondary school, we encourage them to take increasing ownership of their learning and future planning. Grade 12 students are expected to:

1. Attend all classes.
2. Arrive prepared to learn and participate actively.
3. Complete assignments and assessments within established timelines.
4. Communicate promptly with teachers when they have missed a class.
5. Use available resources (tutorial time, MSTeams) to identify and recover missed learning.
6. Attend tutorials and other learning recovery opportunities when appropriate.

Important Upcoming Dates

Grade 12 Parent Information Meeting

Wednesday, October 7th 6:30 p.m. – 7:30 p.m. in the Windsor Secondary Cafeteria

BC Post-Secondary Information Night (students and parents)

Wednesday, October 28th 5:30 p.m. – 7:00 p.m. Representatives from a variety of post-secondary institutions will be available at Windsor Secondary School to provide information and answer questions.

For Students:

Skilled Trades Fair - Thursday, October 29th here at Windsor Secondary during morning blocks

Grad Portraits - GradsBC will be at Windsor Secondary School to take graduation portraits in the cafeteria in early December with sittings here at Windsor on December 7, 8, 9, and 11. Information regarding appointment bookings will be shared later this fall.

Grad Semi-Formal - Monday, January 25th 2027 at the Seymour Golf Club 6:00 p.m. – 10:00 p.m.

2027 Graduation Events

Graduation Ceremony - Orpheum Theatre

Sunday, June 6th, 2027 at 11:00 a.m.

Graduation Banquet - Vancouver Convention Centre

Saturday, June 19th 2027

Photo Session: 5:30 p.m.

Banquet: 6:00 p.m. – 10:00 p.m.

Unsanctioned (Non-School) Grad Activities

We would also like to remind families that activities sometimes associated with graduating students, such as "Gotcha," car rallies, campouts, and similar events, are not school-sponsored activities. These events are organized independently by students and occur without school involvement, supervision, or oversight.

Unfortunately, past experiences throughout many school communities have shown that some of these activities can involve unsafe decision-making, including underage substance use and other risky behaviours. In addition, incidents are often recorded and shared online through social media.

As parents and guardians, your conversations with your student about personal responsibility, safety, digital citizenship and decision-making can have a significant impact. Once images or videos are shared online, they can be difficult or impossible to remove and may have lasting implications for future educational and employment opportunities.

Windsor Secondary is fortunate to have a caring, talented and responsible 2027 graduating class. Together, we can help ensure that this final year is positive, memorable and safe for all students.

Thank you for your ongoing partnership and support. We look forward to celebrating a successful year with the Class of 2027.

Warm regards,

Caren Hall

Principal, École Windsor Secondary School
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